**Home**

Organize & Simplify provides residential move management and home organization services in Burlington, Oakville, Milton and surrounding area.

Our mission is to organize and simplify your residential move or your current home so that you have:

* peace of mind
* less stress
* more productivity
* less waste,
* a home that works for you and that you love, and
* time for enjoying the things in your life that matter most to you

We do that by providing expert advice, an extra set of hands and where appropriate, we employ professional project management practices so you can feel confident that all the details are taken care of.

Now more than ever, the expression and adherence to values is vital. More than just a set of words, the below code of ethics embodies the spirit of Organize & Simplify:

* privacy and confidentiality
* competence and professionalism
* respect and patience
* accountability
* integrity

**About Me**

I am a trained professional organizer with a passion for problem solving. It gives me great joy to help people organize and simplify their homes and their lives so that they can enjoy their homes to the fullest, be more productive, experience less stress, and achieve peace of mind. I bring expertise, and a caring and professional style to my work.

I have 30 years’ experience in senior management positions and I have a proven track record of successfully developing and implementing complex projects

My education includes two university degrees (Bachelor of Environmental Studies, Bachelor of Arts), and I have earned my Project Management Professional (PMP) and Lean Six Sigma Green Belt (LSSGB) designations. I have also completed my Professional Organizers Training with the Professional Organizers of Canada.

When I’m not organizing something, I’m volunteering with Carpenter Hospice as a Board member, with Port Nelson United Church on the Refugee Sponsorship Committee, or with the Rotary Club of Burlington North where I am a past president (2013/2014) and have been twice awarded the Paul Harris Fellowship Award in recognition of my outstanding contributions to Rotary exemplifying the highest ideal in Rotary placing “Service Above Self”.

I am also a proud mother and a grandmother to two beautiful little boys.

As a member of the Professional Organizers in Canada, I maintain a strict code of ethics to ensure credibility and accountability while maintaining a high standard in the organizing industry.

**Our Team**

*Tbd*

**Our Services**

Home Organization (add keep, toss, donate organizing icon)

Do you have a space in your home that overwhelms you? Do you feel like your stuff is weighing you down? Do you wish your home was more organized, but you don’t know where to start or don’t have the time to do it?

We can help you to organize and simplify your home and create functional and attractive spaces that are designed for you and how your family functions. As a result, you will be able to:

* easily find your personal belongings
* maximize your space
* reduce waste
* reduce your stress
* find peace and harmony in your home.

We will provide you with:

* A thorough consultation to understand your needs and goals
* Proposed solutions
* Hands-on execution of solution plans
* Shopping for any organizing products, if required
* Removal of one car-load per session of items to be disposed or donated
* Coordination of additional donations and large-item disposal
* Maintenance plans to help you stay organized after the initial work is done

  Areas organized:

* Basements
* Kitchens
* Bathrooms
* Family and Play Rooms
* Entrance Halls and Mudrooms
* Garages
* Bedrooms and Closets
* Home offices
* Other

We offer flexible hours, and discounts when you book four or more sessions.

Our team is fully insured and abides by a strict code of ethics.

Ready to find out more? Contact Kate now to book a free phone consultation.

Residential Move Management (add moving truck icon)

*Tbd*

**Testimonials**

Kate did a wonderful job in helping me to purge and organize my basement. She has a very gentle manner and is easy to work with.  Taking my lead, she assisted me in organizing redundant items for recycling, donating and garbage. Kate provided the service of removing the items for donation so that anything of value could be reused. She helped me in recognizing that some sentimental items could have a photo taken as a memory, particularly since the item was not going to be put on a wall or a shelf; why keep it in a box?  She had good ideas for storage solutions such as shelving, etc. Together we identified projects; personal things that I need to go through and deal with.  I found that before Kate came I was doing some of this work on my own however I was only shifting things around so with her help I was able to make good decisions. When she left I had no regrets. I would highly recommend Kate’s services for organizing and simplifying!  I guarantee you will feel a sense of lightness and accomplishment.

Karen A.

Kate was instrumental in making my move from a condo to a house a smooth transition. On the day of the move, she was at the new place and guided the movers as to where everything was to go. This made unpacking a breeze. Her methodical approach made the move seamless. By the next day even the pictures were hung.

Heather S.

*More to follow*

**Before and After Photo Gallery**

*Photos to be sent separately*

**Rates**

Organizing: $60/hour - 3 hour minimum.

Residential Move Coordination: ??/hour

Packing: $50/hour - 3 hour minimum.  
Unpacking: $50/hour - 3 hour minimum.

Discounts are available for jobs requiring more than 12 hours of work.

No cost for hauling one car-load of donations to the local charity of your choice per session.

No cost for making pick-up arrangements for accepted donations of furniture items accepted by charities such as Habitat for Humanity, The Furniture Bank, Rotary Club of Burlington North.

**Contact**

For this section, I like the below examples, but I’m open to suggestions.

[**https://simplyorganized.me/contact**](https://simplyorganized.me/contact)

[**https://organizedbyavery.com/contact-me/**](https://organizedbyavery.com/contact-me/)

[**https://www.luxurymovemanagement.com/contact-us**](https://www.luxurymovemanagement.com/contact-us)